

CIVIL TRAIN

The Training Division of the CCF

SHORT COURSE

INCIDENT INVESTIGATION

Are you involved in workplace health and safety and need to understand the process for undertaking incident investigation and reporting?

COURSE OVERVIEW

Incident Investigations may be carried out for a number of reasons. Most importantly, an incident provides an opportunity to investigate the causes so they can be better understood and so that corrective action can be taken to reduce the likelihood of a recurrence; or if there is a likelihood of recurrence that the consequences are less likely to be serious.

COURSE OUTCOMES

Upon completion of this course, participants will be able to:

- Discuss the personal, business and legal reasons for investigating incidents
- Describe the relationship between hazards and breakdown in the organisation's WHS management systems.
- Identify, with reference to categories of hazards, the contributory factors which are the direct cause of the incident and their means of control.
- Use the appropriate analysis methods to determine contributory hazards, management system breakdowns and required improvements for a given accident.

Upon completion you will receive a Statement of Attendance.

COURSE DURATION

This course is one day (8 hours).

DELIVERY AND ASSESSMENT

This course is delivered and assessed face to face.

There are theory and practical training and assessment components to the course.

LOCATION

Public courses are scheduled frequently at Civil Train SA offices in Thebarton.

Civil Train SA can come to your worksite to deliver Incident Investigation training to a group of employees – please contact the office for a quote.

For further details and training dates please contact
Civil Train on **8111 8001**
1 South Road, Thebarton SA 5031
www.civiltrainsa.com.au



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PERSONAL PROTECTIVE EQUIPMENT

Enclosed footwear is a minimum requirement for all Civil Train SA sites. Other sites may have other requirements which will be confirmed at the time of booking.

ENTRY REQUIREMENTS

Entrants will need a level of language and literacy skills to enable them to meet the requirements of the course.

Civil Train SA recommends year 10 school completion or equivalent as a guide to the level required for short courses.

ALL LEARNERS WILL BE REQUIRED TO PROVIDE PHOTOGRAPHIC IDENTIFICATION UPON ARRIVING FOR THEIR COURSE.

FEES

Please refer to our [Fees Schedule](#) for current fees and subsidies.

Please refer to our [Fees and Refunds Policy](#) for terms and conditions.

Both documents are published on our website www.civiltrainsa.com.au

Other Civil Train courses you may be interested in include:

- **WHITE CARD** (CPCCOHS2001A Work safely in the construction industry)
- **CONDUCT LOCAL RISK CONTROL** (RIIRIS201D Conduct local risk control)
- **SAFETY SUPERVISOR**
- **SAFETY CONVERSATIONS**
- **WHS LAW AND DUE DILIGENCE**
- **SITE SAFETY ESSENTIALS**
- **SWMS**
- **HAZARDOUS MANUAL TASKS**

Terms and conditions

Please refer to our website www.civiltrainsa.com.au for full terms and conditions.

Please decide if this is the right course for you before you enrol. This course information flyer should be read in conjunction with Civil Train SA's pre-enrolment brochure and our policies and procedures available at www.civiltrainsa.com.au. If you require any more information or assistance, or you identify yourself to have specific needs that may affect your capacity to complete this course, please speak to one of our representatives.

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